



## BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

### SCHOOL BOARD MEETING AGENDA

**Tuesday, September 12, 2023 – 5:30 p.m.**

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/8jTmYN80Dx0?feature=share>

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))*

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Board Reports
  - A. Student Representative Report
  - B. Upcoming Meetings and Other Activities
    1. [September 18, 2023 – Instructional Committee Meeting – 5:30 p.m.](#)
    2. [September 28, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.](#)
    3. [October 2, 2023 - Special Board Meeting - 5:30 p.m.](#)
    4. [October 10, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 3:45 p.m.](#)
    5. [October 10, 2023 – Regular Board Meeting – 5:30 p.m.](#)
    6. [October 26, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.](#)
    7. [October 31, 2023 - Budget Hearing - 5:30 p.m.](#)
  - C. [Completion of Board Member Availability Calendar](#)

- D. School Visits or Other Board Reports
    - 1. [Dale Feldt Achieved Level 2 in the WASB Member Recognition Program](#)
  - E. CEC Liaison Report
  - F. Joint School Board-Governance Council Charter School Contract Committee
    - 1. Highlights/Recap of Meetings
- VIII. Consent Agenda
- A. Approval of Minutes
    - 1. August 2, 2023, Expulsion Hearing
    - 2. [August 7, 2023, Special Board Meeting](#)
    - 3. [August 8, 2023, Joint SB-GC Charter School Contract Committee Meeting](#)
    - 4. [August 8, 2023, Regular Board Meeting](#)
    - 5. [August 24, 2023, Joint SB-GC Charter School Contract Committee Meeting](#)
  - B. Financial Reports
    - 1. [Understanding School District Financial Statements](#)
    - 2. [Accounts Payable](#)
    - 3. [Cash Receipts](#)
    - 4. Treasurer's Report ([July](#) and [August](#))
  - C. Personnel
    - 1. [Updated Staffing Changes for 2023-2024 School Year](#)
    - 2. Resignations
      - a. Brianna DePorter - CEC Ed. Asst.
      - b. [Whitney Barbeau – WHS Ed. Asst.-Spec. Ed.](#)
      - c. [Avery Beck – WLC 2<sup>nd</sup> Grade Teacher](#)
      - d. [Brooke Neubauer – WMS Art Teacher](#)
      - e. [Frances Packingham – WHS Food Service Class 3A](#)
      - f. [Shari Erickson – WHS Food Service Class 3A](#)
      - g. [Cynthia Christensen – CEC Food Service Class 2](#)
    - 3. Hires – 2023-2024 School Year
      - a. [Andrea Whitman – WLC Special Education Teacher](#)
      - b. [Erika Elgersma – WMS Art Teacher](#)
      - c. [Kendra Knutson – WLC .5 FTE Class II Secretary/.5 FTE Ed. Asst.](#)
      - d. [Holly Estrada – WHS Ed. Asst.-Spec. Ed.](#)
      - e. [Jolie Bestul – WLC Ed. Asst.-Spec Ed.](#)
      - f. [Kelly Cook – Ed. Asst.-Spec. Ed. Bus Monitor](#)
      - g. [Madelyn Frank - WLC Ed. Asst.-Spec. Ed.](#)
    - 4. Transfers/Changes – 2023-2024 School Year
      - a. [Ryan Dayton – WLC Special Education Teacher to WLC 2<sup>nd</sup> Grade Teacher](#)
      - b. [Salina Selle – WHS Food Service Class 3B to WHS Food Service Class 3A](#)
      - c. [Connie Freeman – WLC Food Service Class 2 to WHS Food Service Class 3B](#)
      - d. [Tammy Larson - WLC Ed. Asst.-Spec. Ed. to CEC Ed. Asst.](#)
    - 5. Extra Curricular Coaches and Advisors – 2023-2024 School Year
      - a. Resignations:
        - (1) Payton Mix - Varsity Girls Basketball Coach
      - b. WHS Volunteer Coaching Positions:
        - (1) Jay Krcmar – Baseball
        - (2) Paul Christian - Football
      - c. WHS Advisor Positions:
        - (1) Anna Lussier – Madrigal Dinner
        - (2) [Erin Eller - Destination Imagination Coordinator](#)
      - d. WHS Volunteer Advisor Positions:
        - (1) Jessica Prellwitz – Robotics
        - (2) David Scott - Robotics

- (3) Neil Wenberg - Curling
- (4) Ellen Wenberg - Curling
- (5) Laura Saunders - Forensics
- e. WHS Musical Positions:
  - (1) Holly Saunders – Director/Producer
  - (2) Monica Reeves – Drama Director
  - (3) Anna Lussier – Vocal Director
  - (4) Brianna Hepfler – Band Director
  - (5) Tricia Price – Art Director
  - (6) Aaron Strebe – Stage Design and Construction
  - (7) Emma Kelley – Choreographer
  - (8) Cindy Ikert – Business Manager
  - (9) Sean Baldwin – Lighting Designer
  - (10) Gretchen Kelley – Costumer
  - (11) Monica Reeves – Make-Up
- f. WMS Coaching Positions:
  - (1) [Nicholas Clappes – Boys Soccer](#)
- g. WMS Volunteer Coaching Positions:
  - (1) Efrain Ayala – Wrestling
  - (2) Efrain Ayala – Track
  - (3) Cheyanne Clappes – Boys Soccer
  - (4) Forrest Wright - Boys Soccer
  - (5) Leah Sensenbrenner - Cross Country
- h. WMS Volunteer Advisor Positions:
  - (1) Bret Gehring - Robotics
- i. [WLC Advisor Positions:](#)
  - (1) Nancy Grams - Elementary All School Choir
  - (2) Emma Kelley - Elementary All School Choir
  - (3) Emalee Lipke - WLC Yearbook
  - (4) Matt Lawniczak - Elementary Art Club
  - (5) Amy Lemkuil - Elementary/MS Dramatics (16th Year)
  - (6) Becky Leigl - Elementary/MS Dramatics (6th Year)
- 6. Salary Step Changes
  - a. [Emily Bina – 7B12 to 7B18](#)
  - b. [Ashley Buening – 8M18 to 8M24](#)
  - c. [Raquel Daye - 7M12 to 7M18](#)
  - d. [Devon Feldt – 8M6 to 8M18](#)
  - e. [Kirstin Feldt – 7M6 to 7M12](#)
  - f. [Paul Frank – 10M to 10M6](#)
  - g. [Jessica Hauser - 2B12 to 2B24](#)
  - h. [Emma Ives - 2B18 to 2B30](#)
  - i. [Karen Koehler – 8B to 8B12](#)
  - j. [Alan Konda – 12M6 to 12M18](#)
  - k. [Mathew Lawniczak - 10M to 10M12](#)
  - l. [Anna Lussier – 10B30 to 10M](#)
  - m. [Danielle McHugh – 14M to 14M12](#)
  - n. [Jennifer Miller - 6B12 to 6B18](#)
  - o. [Corey Nagel - 10M12 to 10M18](#)
  - p. [Amanda Nelson – 11B12 to 11B18](#)
  - q. [Holly Olsen - 14M18 to 14M24](#)
  - r. [Patricia Price – 8M24 to 8M30](#)
  - s. [Tori Revoir - 9B6 to 9B12](#)

- t. [Hannah Rowe - 9B30 to 9M](#)
  - u. [Emily Stafslieen - 11M6 to 11M12](#)
- IX. Communications
  - A. [Waupaca Public Library Donation of 20-40 Copies of \*Firekeeper's Daughter\* by Angeline Boulley to WHS English 11](#)
  - B. [Donation of 10 Basketballs to CEC from James Komp](#)
  - C. [WHS 2022 Advanced Placement Pacesetter Award Level 2](#)
  - D. [Waupaca Schools Receive DPI Recognition](#)
  - E. [District Administrator's Report](#)
- X. Monitoring
  - A. [Making Learning Visible Plan Update](#)
- XI. Administration
  - A. Construction Update
  - B. [GT Program Update](#)
  - C. [Set Graduation Date](#)
  - D. [CEC Kayak Dock Access](#)
  - E. [Co-Curricular Trips and the Bus Driver Shortage](#)
- XII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

\* The Board utilizes a "Consent Agenda" to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

<b>Board President – Dale Feldt – 715-227-1984</b>	<b>Building &amp; Grounds – Steve Klismet – 715-281-8951</b>
<b>Finance – Dale Feldt – 715-227-1984</b>	<b>Policy – Ron Brooks – 920-636-8991</b>
<b>Personnel – Betty Manion – 715-572-3362</b>	<b>Instructional – Molly McDonald – 715-281-7828</b>
<b>Student Services – Lori Chesnut – 608-770-1401</b>	

*Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.*

*If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at [slucas@waupacaschools.org](mailto:slucas@waupacaschools.org), or by phone at (715) 258-4121, ext. 6011.*